

WALNUT PARK MUTUAL WATER COMPANY
2460 EAST FLORENCE AVENUE, WALNUT PARK CALIFORNIA 90255-5783

BOARD OF DIRECTORS MEETING

Dr. Mike Gomez, President
Joe Luppino, Vice President

Wally G. Shidler, Secretary
Salvador Garcia, Treasurer

Daniel Calderon, Director

AGENDA

MONDAY, January 28, 2019, 1:00 P.M.

1. Call meeting to order. (List Directors present).
2. Discussion and/or approval of the minutes of the December 10, 2018 regular Board of Directors meeting. (*Action Item*).
3. Treasurers Reports:
 - 3.1. Disbursements, December, 2018. (Report Attached). (*Action Item*).
 - 3.2. Income, December, 2018. (Reports Attached). (*Action Item*).
 - 3.3. Report on Income California Street Property. (*Receive and File*).
 - 3.4. Report on Bank of America Accounts, December, 2018. Report Attached. (*Receive and File*).
 - 3.5. Report on Cash Reserve Accounts. Chase, Citibank, Union Bank, US Bank, Bank of the West, Banc of California, Community Bank and East West Bank, Farmers and Merchant Bank. (Report Attached). (*Receive and File*)
4. Review and/or discussion of the December, 2018 Water Production Reports. (*Receive and File*).
5. Co-General Managers Reports.
 - 5.1.
 - 5.2.
6. Vacation and/or Time Off Request Time Policy Request Policy Form.
 - 6.1. Final Approval of Vacation and/or Time Off Request Policy Form. (*Action Item*).
 - 6.2. Discussion with ALL Employees regarding NEW Vacation and/or Time Off Request Policy Form. (*Action Item*).
7. Approve Mileage Request Form/Policy for use of personal vehicles. (*Action Item*).
8. Discussion and/or approval of 2018 Annual Report to Shareholders. (*Action Item*).

9. Office Staff Reports.
 - 9.1. Report on new Billing procedures, (AB998) *(Receive and File)*.
 - 9.2. Other Reports, if any.
10. Plant Staff Reports.
 - 10.1. Review Superintendents' Monthly Report. *(Receive and File)*.
 - 10.2. Report on progress of installation of NEW MET connection. *(Receive and File)*.
 - 10.3. Report on Fire Flow Tests. *(Receive and File)*.
 - 10.4. Other Reports.
11. Report on the progress of the Grant Application through the W.R.D. *(Receive and File)*.
12. Public Comment on NON-AGENDA items within the subject matter jurisdiction of the Board of Directors. (3 MINUTES PER SPEAKER) *(Receive and File)*.
13. Board Members comments on NON-AGENDA items or items to be included on future agenda's.

Consideration of items NOT posted on the agenda, including items to be presented and *(if required)* referred to the General Managers, Office Staff or Plant Staff, items to be placed on the agenda for action at a future meeting of the Board of Directors, and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Board of Directors subsequent to the posting of the agenda.

14. Closed Session. *(If necessary) (Actions taken in Closed Session will be reported in the Minutes)*.
 - 14.1. Discussion of personnel matters, if necessary. *(Receive and File)*.
 - 14.2. Discussion of progress of Employee Handbook sub-committee. *(Receive and File)*.
 - 14.3. Consideration of a change in legal representation. *(Action Item)*.
15. The next Regular meeting of the Board of Directors is scheduled for Monday, February 25, 2019 at 1:00 P.M.
NOTE; THIS IS THE FOURTH (4TH) MONDAY IN FEBRUARY).

Items to be placed on the February 25, 2019 Regular Board of Directors meeting agenda must be received by the Secretary no later than 4:00 P.M., Friday, February 15, 2019 in order to be posted on our WEB page and in the office lobby on Monday, February 19, 2019

16. Adjournment.


WALLY G. SHIDLER, SECRETARY

POSTED: 01/22/2019