

WALNUT PARK MUTUAL WATER COMPANY
2460 EAST FLORENCE AVENUE, WALNUT PARK CALIFORNIA 90255-5783

BOARD OF DIRECTORS MEETING

Dr. Mike Gomez, President
Joe Luppino, Vice President

Wally G. Shidler, Secretary
Salvador Garcia, Treasurer

Daniel Calderon, Director

AGENDA

MONDAY, DECEMBER 10, 1:00 P.M.

1. Call meeting to order. (List Directors present).
2. Discussion and/or approval of the minutes of the November 19, 2018 regular Board of Directors meeting. (*Action Item*).
3. Treasurers Reports:
 - 3.1. Disbursements, November, 2018. (Report Attached). (*Action Item*).
 - 3.2. Income, November, 2018. (Reports Attached). (*Action Item*).
 - 3.3. Report on Income California Street Property. (*Receive and File*).
 - 3.4. Report on Bank of America Accounts, November, 2018. (Report Attached). (*Receive and File*).
 - 3.5. Report on Cash Reserve Accounts. Chase, Citibank, Union Bank, US Bank, Bank of the West, Banc of California, Community Bank and East West Bank, Farmers and Merchant Bank. (Report Attached). (*Receive and File*).
 - 3.6. Adopt 2019 Calendar Year Budget. Must be adopted in an open meeting Prior to December 31, 2018 under AB54. (Prepared by Latimer and Massoni). (*Action Item*).
4. Review and/or discussion of the November, 2018 Water Production Reports. (*Receive and File*).
5. Co-General Managers Reports.
 - 5.1.
 - 5.2.
6. Vacation and/or Time Off Request Time Policy Request Policy Form.
 - 6.1. Final Approval of Vacation and/or Time Off Request Policy Form. (*Action Item*).
 - 6.2. Discussion with ALL Employees regarding NEW Vacation and/or Time Off Request Policy Form. (*Action Item*).
7. Final approval of "2019 Holidays Observed - Office Closed Policy". (*Action Item*).
8. Final Approval of "2019 Board of Directors Meeting Dates". (*Action Item*)

9. Office Staff Reports.
 - 9.1. Report on new Billing procedures, (AB998) (*Receive and File*).
 - 9.2. Other Reports, if any.
10. Plant Staff Reports.
 - 10.1. Review Superintendents' Monthly Report. (*Receive and File*).
 - 10.2. Report on progress of installation of NEW MET connection. (*Receive and File*).
 - 10.3. Report on Fire Flow Tests. (*Receive and File*).
 - 10.4. Other Reports.
11. Report on the progress of the Grant Application through the W.R.D. (*Receive and File*).
12. Public Comment on NON-AGENDA items within the subject matter jurisdiction of the Board of Directors. (3 MINUTES PER SPEAKER) (*Receive and File*).
13. AB54 TRAINING. Mr. Jim Ciempa of Lagerlof, Senecal, Gosney & Kruse, LLP will conduct mandatory training at this Board of Directors meeting. All board members are required to participate in this class. Certification will be provided).
14. Board Members comments on NON-AGENDA items or items to be included on future agenda's.

Consideration of items NOT posted on the agenda, including items to be presented and (*if required*) referred to the General Managers, Office Staff or Plant Staff, items to be placed on the agenda for action at a future meeting of the Board of Directors, and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Board of Directors subsequent to the posting of the agenda.
15. Closed Session. (*If necessary*) (*Actions taken in Closed Session will be reported in the Minutes*).
 - 15.1. Discussion of personnel matters, if necessary. (*Receive and File*).
 - 15.2. Discussion of progress of Employee Handbook sub-committee. (*Receive and File*).
16. The next Regular meeting of the Board of Directors is scheduled for Monday, January 28, 2019 at 1:00 P.M.
NOTE; THIS IS THE FOURTH (4TH MONDAY IN JANUARY).

Items to be placed on the January 28, 2019 Regular Board of Directors meeting agenda must be received by the Secretary no later than 4:00 P.M., Friday, January 18, 2018 in order to be posted on our WEB page and in the office lobby on Monday, January 21, 2018.
17. Adjournment.


WALLY G. SHIDLER, SECRETARY

POSTED: 12/03/2018